

## Bio-Data

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passport size  
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photograph

1. Name and address (in Block letters):
2. Date of Birth (DD/MM/YYYY):
3. Name, Service and address, contact no.of the Parent Organization:
4. Nature of Parent Organization:  
(Central Govt/State Govt/UTs/recognized Research Institution/Agriculture University/PSU)
5. Date of superannuation under Parent Organization:
6. Details of Educational Qualifications from Master's degree onwards:

Sl. No.	Master/ Doctorate, etc. Degree obtained	Year of passing Degree/Diploma	University/Institution	Subject	Subject of specialization

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

8. Details of employment, in chronological order (from latest one to older):

Name of post held	Name of Employer and its communication address	From	To	Scale of pay Level as per 7 <sup>th</sup> CPC  (If not revised, then please provide existing pay scale)	Nature of appointment  (ad-hoc, temporary, quasi-permanent, permanent, regular, deputation)	Whether appointment through UPSC /State PSC or otherwise	Nature of duty performed  (in brief)

9. In case the present employment is held on deputation basis, please state:

- (i) The date of initial appointment to such post (s):
- (ii) Prescribed Tenure of appointment on such post (s):
- (iii) Deputation Tenure completed on such post (s) as on last date of submission of application for the post of CEO in CDB:
- (iv) Name of the present Office/Organization and its communication address:

10. Name and scale of pay of the post held in substantive capacity in the Parent Organization:-
11. Are you in the revised scale of pay after 7<sup>th</sup> Central Pay Commission? (Yes/No)
- (i) If yes, give the date from which the revision took place and also indicate Level of Pay:
- (ii) If No, then please indicate the present pay scale:
12. Additional information, if any, which you would like to mention in support of your suitability for the post.

Date: (Signature of the candidate)

Place: Name of the Candidate:

Address: Mobile No (s):

e-mail Id (s):

**Certificate to be furnished by the Employer/ Head of the Office/ Forwarding Authority**

Certified that the particulars furnished by Shri/Smt./Ms ..... Designation.....in the application form are correct as per his/her service records and he/she possesses the required educational qualifications and experience mentioned in the vacancy circular.

2. Also certified that:-

- (i) There is no vigilance/disciplinary case is/are pending/contemplated against the Officer.
- (ii) Integrity of the Officer is beyond doubt.
- (iii) No major/minor penalties have been imposed on the Officer during the last 10 years **or** a list of major/ minor penalties imposed on the Officer during the last 10 years is enclosed.

3. Further, attested copies of APARs for preceding five years and till 2022-23 (duly attested on each page by an officer not below the rank of Under Secretary to the Government of India) are enclosed.

4. Further, in case of selection of the Officer, he/she will be relieved immediately to join the post of Chief Executive Officer in Coconut Development Board.

Date: Signature:

Place: Name:

Designation:

(Office Seal)

Tele. No.

e-mail Id (s):